

### Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: Tipton Academy - East

Academic Year 2017-18

School Administrator Signature: Suzanne Marsh

\*\*\*\*MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.\*\*\*\*

**FIRE (5 total):**

**3 Fire Drills Before December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9-25	10:00	Jaylee Lynch	Jaylee Lynch	1:35 sec
2 of 5	<del>10-12</del> rain date 10-17	10:30	Jaylee Lynch	Jaylee Lynch	1:11 sec
3 of 5	11-13	2:00	Jaylee Lynch	Jaylee Lynch	1:05 sec

**2 Fire Drills after December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	3-15	10:50	Jaylee Lynch	Jaylee Lynch	1:17 sec
5 of 5	4-18	2:00	Jaylee Lynch	Jaylee Lynch	Fire Chief in attend. 58 sec!!

**TORNADO (2 total):**

**1 Tornado Drill in March:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3-5	10:30	Jaylee Lynch	Jaylee Lynch	Quick + Quiet Excellent!

**1 Additional Tornado Drill:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4-11	9:00	Jaylee Lynch	Jaylee Lynch	Quick + Quiet!

**SHELTER-IN-PLACE (3 total):**

**1 Shelter-in-Place by December 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	10-19	9:00	Jaylee Lynch	Jaylee Lynch	intruder - excellent!

**1 Shelter-in-Place after January 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1-16	10:00	Jaylee Lynch	Jaylee Lynch	Intruder on grounds

**1 Additional Shelter-in-Place:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	5-3	9:00	Jaylee Lynch	Jaylee Lynch	intruder

\*\*\*Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire	3-15	10:50	Jaylee Lynch	Jaylee Lynch	Lunch

### Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: Tipton Academy - West

Academic Year 2017-18

School Administrator Signature: Suzanne March

\*\*\*\*\*MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.\*\*\*\*\*

**FIRE (5 total):**

**3 Fire Drills Before December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9-14	10:00	Kyle Lackey	Kylee Lynch	1:11 sec
2 of 5	10-12	2:00	Kyle Lackey	Kylee Lynch	1:06 sec
3 of 5	11-13	9:00	Kyle Lackey	Kylee Lynch	58 sec

**2 Fire Drills after December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	3-13	10:50	Kyle Lackey	Kylee Lynch	1:06 sec.
5 of 5	4-18	1:30	Kyle Lackey	Kylee Lynch	56 sec

**TORNADO (2 total):**

**1 Tornado Drill in March:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3-5	1:00	Kyle Lackey	Kylee Lynch	Good Drill

**1 Additional Tornado Drill:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4-11	8:40 AM 10:00	Karla Orlando	Kylee Lynch	1:07 Good Drill

**SHELTER-IN-PLACE (3 total):**

**1 Shelter-in-Place by December 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	10-19	10:00	Kyle Lackey	Kyle Lackey	intruder

**1 Shelter-in-Place after January 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1-16	1:30	Kyle Lackey	Kyle Lackey	intruder on grounds

**1 Additional Shelter-in-Place:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	5-3	9:30	Kyle Lackey	Kyle Lackey	intruder nearby

\*\*\*Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire	3-13	10:50	Kyle Lackey	Kyle Lackey	lunch (start)