

**Fire, Tornado, and Shelter-in-Place Drill Report Form**

School Name: Tipton Academy - East Academic Year 2015-2016

School Administrator Signature: [Signature]

\*\*\*\*\*MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.\*\*\*\*\*

**FIRE (5 total):**

**3 Fire Drills Before December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9-24	10:00	Joylee Lynch	[Signature]	1m 35sec
2 of 5	10-13	2:00	Joylee Lynch	[Signature]	1m 11sec
3 of 5	11-20	11:00	Syngonne March	[Signature]	1m 01sec

**2 Fire Drills after December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	3-17	2:30	Joylee Lynch	[Signature]	1m 17sec
5 of 5	4-19	11:00	Joylee Lynch	[Signature]	1m 4sec

**TORNADO (2 total):**

**1 Tornado Drill in March:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3-24	9:00	Joylee Lynch	[Signature]	Excellent (58 sec)

**1 Additional Tornado Drill:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4-4	10:00	Mike Collard	[Signature]	Excellent (53sec)

**SHELTER-IN-PLACE (3 total):**

**1 Shelter-in-Place by December 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	9-29	2:30	Suzanne March	J. Dyrek	Intruder

**1 Shelter-in-Place after January 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	2-23	11:00	Jaylee Lynch	J. Dyrek	Dangerous Person on Property

**1 Additional Shelter-in-Place:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	5-24	11:30	Jaylee Dyrek	J. Dyrek	Intruder

\*\*\*Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
FIRE	5-24	11:30	Jaylee Dyrek	J. Dyrek	Lunch

**Fire, Tornado, and Shelter-in-Place Drill Report Form**

School Name: Tipton Academy - West Academic Year 2015-2016

School Administrator Signature: [Signature]

\*\*\*\*MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom. \*\*\*\*

**FIRE (5 total):**

**3 Fire Drills Before December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9-24	11:00	Joylee Lynch	[Signature]	53 sec. w/ State Fire Marshall
2 of 5	10-13	1:00	Joylee Lynch	[Signature]	1m 5 sec
3 of 5	11-20	11:00	Mike Colvard	[Signature]	1m 22 sec

**2 Fire Drills after December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	3-17	2:00	Joylee Lynch	[Signature]	1m 25 sec
5 of 5	4-19	11:00	Suzanne Lynch	[Signature]	1m 14 sec

**TORNADO (2 total):**

**1 Tornado Drill in March:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3-24	10:00	Mike Colvard	[Signature]	Very Good 50 sec

**1 Additional Tornado Drill:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4-4	10:30	Joylee Lynch	[Signature]	Excellent 52 sec.

**SHELTER-IN-PLACE (3 total):**

**1 Shelter-in-Place by December 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	9-30	10:00	Jaylee Lynch	J. Lynch	Dangerous person on property

**1 Shelter-in-Place after January 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	2-23	11:00	Mike Collard	J. Lynch	Intruder

**1 Additional Shelter-in-Place:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	5-24	11:30	Mike Collard	J. Lynch	Intruder

\*\*\*Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Shelter-in Place	5-24	11:30	Mike Collard	J. Lynch	Lunch