

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: Tipton Academy - East Academic Year 2016-17

School Administrator Signature: Alexandra

****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom. ****

FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9-19	10:00	Jaylee Lynch	Jaylee Lynch	1:17 sec
2 of 5	10-18	11:00	Jaylee Lynch	Jaylee Lynch	1:32 sec
3 of 5	11-9	11:15	Jaylee Lynch	Jaylee Lynch	1:13 sec

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	4-10-17 3-30	1:45	Jaylee Lynch	Jaylee Lynch	1:20 sec
5 of 5	4-26	2:00	Jaylee Lynch	Jaylee Lynch	1:28 sec

TORNADO (2 total):

1 Tornado Drill in March:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3-14	9:00	Jaylee Lynch	Jaylee Lynch	Quick & Quiet!!

1 Additional Tornado Drill:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4-17	10:00	Jaylee Lynch	Jaylee Lynch	Best yet! groups outside came in quickly

SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	9-29	9:30	Jaylee Lynch	Jaylee Lynch	intruder

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1-25	2:30	Jaylee Lynch	Jaylee Lynch	suspicious person

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	3-1	10:30	Jaylee Lynch	Jaylee Lynch	Suspect on property

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire	11-9	11:15	Jaylee Lynch	Jaylee Lynch	lunch

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School Name: Tipton Academy - West Academic Year 2016-17

School Administrator Signature: [Signature]

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FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9-19	9 AM	Kyle Lackey	[Signature]	1:13 sec
2 of 5	10-18	1:30	Kyle Lackey	[Signature]	1:06 Sec
3 of 5	11-9	10:00	Kyle Lackey	[Signature]	56 Sec

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	4-10-17 3-30	1:45	Kyle Lackey	[Signature]	1:11 Sec
5 of 5	4-26	10:50	Kyle Lackey	[Signature]	1:09 sec

TORNADO (2 total):

1 Tornado Drill in March:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3-14	10:00	Kyle Lackey	[Signature]	Good

1 Additional Tornado Drill:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4-17	2 PM 9:00	Kyle Lackey	[Signature]	Quick & Quiet

* Time change because of M-STEP testing

SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	9-29	10:00	Jaylee Lynch	Jaylee Lynch	Intruder

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1-25	2:30	Kyle Lackey	Jaylee Lynch	Suspicious person

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	3-1	10:30	Kyle Lackey	Jaylee Lynch	Suspect or Property

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire	4-26	10:50	Kyle Lackey	Jaylee Lynch	Class exchange