

**TIPTON ACADEMY  
BOARD OF DIRECTORS  
29205 Florence  
Garden City, MI 48135  
734-261-0500**

**Annual Organizational Meeting – June 21, 2017  
6:30 P.M.**

**Call to Order** 6:47pm

**Pledge of Allegiance**

**Roll Call**  
D. Griwicki - **Present**  
S. Winiger - **Present**  
K. Szuba - **Present**  
A. O'Driscoll - **Absent**  
J. Jones - **Absent**

**Approval of Agenda** The Board will either approve the agenda as presented or amend the agenda with the Approval of the Board.  
**Motion: Griwicki** 2<sup>nd</sup>: **Szuba**  
**Yes: 3** **No: 0**

**Swear in Board Member** Motion to Swear-in Member Scott Winiger  
**Motion: Griwicki** 2<sup>nd</sup>: **Szuba**  
**Yes: 3** **No: 0**

**Call to the Public** The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not considered a public community meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the chair. There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

**Select Temporary Chairperson** A Temporary Chairperson shall be selected to preside over the meeting until the election of the President of the Board.  
**Griwicki nominates Szuba** 2<sup>nd</sup>: **Winiger**  
**Yes: 3** **No: 0**

**Election of Officers** The Temporary Chairperson shall call for nominations for the position of President. Motion to nominate Member **Griwicki** as **President** of the Tipton Academy Board of Directors.  
**Motion: Szuba** 2<sup>nd</sup>: **Winiger**  
**Yes: 3** **No: 0**

The elected President will assume the chairmanship and continue with the election of Vice-President, Secretary, and Treasurer for the 2016 – 2017 school year.

Motion to nominate Member **Szuba** as **Vice-President** of the Tipton Academy Board of Directors.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

Motion to nominate Member **O'Driscoll** as **Secretary** of the Tipton Academy Board of Directors.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

Motion to nominate Member **Winiger** as **Treasurer** of the Tipton Academy Board of Directors.

**Motion: Griwicki**                      **2<sup>nd</sup>: Szuba**

**Yes: 3**                                      **No: 0**

**Resolution Designating  
Depositories for Various  
Funds and Authorized  
Signatures**

Motion designating PNC Bank as the depository of school funds and that all members will be signatures on the account.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

**Resolution Designating  
Electronic Transfer  
Officer (ETO)**

Motion to designate Paul Romine as the Academy's Electronic Transfer Officer

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

**Resolution Designating FOIA**

Motion to name school Principal, Principal Office of Civil Rights, Title VI, Title IX and as the Freedom of Information Act, Sexual Harassment, Title VI and Title IX

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

Motion to name the Special Education Coordinator as Section 504 contact person.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

**Resolution Setting Date,  
Time and Place of Regular  
Board Meetings And Location  
of Official Posting Location**

Motion that the regular Board Meeting will be the **3rd Wednesday of every month at 6:30 pm** unless indicated. All Board minutes are available for public inspection in the Academy's administrative office. The Board will comply with the American's with Disabilities Act in making Board meetings

accessible to those needing special accommodations. The Principal, will be responsible to post the meeting notices in public view. The official postings location will be the Academy's main entrance doors.

August 16, 2017  
September 20, 2017  
October 18, 2017  
November 15, 2017  
December 20, 2017  
January 17, 2018  
February 21, 2018  
March 21, 2018  
April 18, 2018  
May 16, 2018  
June 20, 2018 (Organizational Meeting)

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**  
**Yes: 3**                                      **No: 0**

**Resolution Designating  
Legal Counsel**

Motion to appoint George Butler of Dickinson-Wright as the Board's Legal counsel.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**  
**Yes: 3**                                      **No: 0**

**Resolution Designating  
The Board's audit Firm**

Motion that the Board appoint Croskey, Lanni, and Co. as the auditing firm.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**  
**Yes: 3**                                      **No: 0**

**Resolution to Bond**

Motion to bond Board Treasurer and Board President

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**  
**Yes: 3**                                      **No: 0**

**Resolution to Appoint the  
Academy's Chief  
Administrative Officer**

Motion to designate **Dan Griwicki** as Academy's Chief Administrative Officer.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**  
**Yes: 3**                                      **No: 0**

**Resolution Designating  
AHERA contact**

Motion to designate Paul Romine as the Academy's AHERA contact.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**  
**Yes: 3**                                      **No: 0**

**Resolution to Adopt  
School Calendar**

Motion to adopt school calendar for 2016-2017 school year as presented

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**  
**Yes: 3**                                      **No: 0**

**Resolution Indicating the  
Board will Comply with all  
Rules, Laws and Regulations**

Motion that Tipton Academy, authorized pursuant to the charter application submitted to Lake Superior State University, will

comply with the provisions of Part 6a of the Michigan Code and subject to the provisions of Part 6a will comply with all other state laws, rules and regulations applicable to public bodies and with federal laws, rules and regulations applicable to public bodies or school districts

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

**Board Correspondence  
Agent Resolution**

Motion that Tipton Academy Principal, is hereby designated as the Academy's board correspondence to assure dissemination of notices to the person or persons responsible. All communications should be directed to the school address.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

**Local Newspaper**

Motion that the Garden City Observer is hereby designated as the Academy's local newspaper for the purpose of posting legal notices.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

**Homeless Children  
And Youth Liaison**

Motion that Tipton Academy Principal, is hereby designated as the Academy's local liaison for the Homeless children and youth as authorized under Title VII-B.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

**Consent Items**

Approval of the minutes from the May 2016 Regular Board Meeting.

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

Approval of May Financial Report

**Motion: Griwicki**                      **2<sup>nd</sup>: Winiger**

**Yes: 3**                                      **No: 0**

**Principal Report**

Report by S. March

**Discussion Items**

ESP Evaluation

**Action Items**

Approval of 2015-2016 budget amendments

**Motion: Winiger**                      **2<sup>nd</sup>: Griwicki**

**Yes: 3**                                      **No: 0**

Adoption of the budget discussed in the Budget Hearing

**Motion: Winiger**                      **2<sup>nd</sup>: Griwicki**

**Yes: 3**                                      **No: 0**

**Board Committee  
Reports/Board**

Board Members will have an opportunity to present any committee reports or make personal comments

**Individual Comments**

of their choice.

**Call to the Public**

Interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

**Announcement/  
Upcoming Events**

The next Regular Board of Director's meeting at Tipton Academy will be held on **Wednesday, August 16, 2017 at 6:30p.m.**

**Adjournment**

**6:37 pm**

**Approved: August 23, 2017**

**Vote: 4-0**

These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.

Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.

Minutes of all board meetings are available after approval by the board at:  
Tipton Academy  
1615 Belton St.  
Garden City, MI 48135

**Tipton Academy will prepare students for the 21<sup>st</sup> century by promoting excellence in academics, the art and character development.**